

FIREARMS HAZARD ASSESSMENT

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Production (Including AKA)	Location (Include Address if Applicable)
Episode / Scene #(s)	Shooting Date(s)
Person Completing Checklist (Full Name, Title)	Date Checklist Completed

Key Personnel

Prop Master	Armorer (if present)
Assistant Director (1 st AD)	First Aid / Set Medic
Production Safety Representative	Production Manager / Producer

Safety Meetings

1. Before use of a firearm in a rehearsal for an on (or off) camera scene, all persons involved must be thoroughly briefed on-site where the firearms will be used.
2. This meeting shall include an “on-site walk through” and/or “dry-run” with the Prop Master, Production Safety, and anyone that will be using and/or handling a firearm.
3. An understanding of the intended action, possible deviations, plans to abort, emergency procedures, and chain of command must be clear. Ensure communications are absolutely clear between everyone involved.
4. Hold a final meeting and dry run to ensure all persons involved understands the sequence of events.
5. If there are any changes to the scene, start over and communicate these changes in an additional meeting and conduct another dry run.
6. Hold a final meeting for all cast and crew right before filming scene.

Basic Procedures

1. Ensure appropriate personnel are hired to handle the specific type of prop firearms that will be used on set.
2. Ensure adequate rehearsal time is provided, and conduct as many dry runs as necessary.
3. Consult with the AD Department to determine if the nearest medical facility (with a trauma center) has been identified.
4. Prior to the day of filming, ensure the AD Department issues call sheets with the [Firearms Safety Bulletin # 1](#) attached.
5. No person is to be coaxed, coerced, or forced into handling a firearm.
6. Clear the set of non-essential personnel.
7. Following any firearm activity, keep all personnel clear until area has been deemed safe by the Prop Master / Armorer.

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Describe IN DETAIL the scene(s) in which firearms are to be used:

Additional Personnel (handling and/or assisting firearms / ammunition)

Name	Job Title

Weapons (rubber, non-gun, replica, air soft, real, muzzleloader, etc.)

Qty.	Weapon Type
3	<i>e.g., real AK-47</i>

Qty.	Weapon Type

Ammunition (real, blanks, black powder, etc.)

Qty.	Ammo Type
120	<i>e.g., ¼ load blank</i>

Qty.	Ammo Type

Please answer all questions. "N/A" means "Non Applicable." If answering "No" or further action required for any question, please explain below.

