FORKLIFT DAILY PRE-OPERATION INSPECTION

Each of the following items must be inspected prior to operation of the vehicle. Report any defective item(s) to your supervisor. Do not operate the unit until all deficiencies have been corrected.

Production	Department
Equipment Name / Number / Type	Department Head
Gas ☐ LP ☐ Electric ☐	

IF ANY ITEMS ARE FAULTY, REPAIR BEFORE USE

Each item is to be inspected by each operator before use.

- ☐ Horn (Operational)
- ☐ Lights (Operational)
- ☐ Backup Alarm
- ☐ Brakes (Operational)
- ☐ Parking Brake (Operational)
- ☐ Steering (Operational)
- ☐ Gauges and Indicators
- ☐ Coolant Level
- ☐ Oil Level
- ☐ Hydraulic Fluid Level
- ☐ Hydraulics (No Leaks)
- ☐ Seat Belt (Functional)
- ☐ Tires Good Condition
- ☐ Chains (Operational)
- ☐ Forks (Functional)
- ☐ Load Backrest
- ☐ Overhead Guards
- ☐ Fire Extinguisher (Charged)

Inspected by:	Date:

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